



# Minutes of Meeting

Meeting No. 63

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| <b>Date</b>          | Thursday 18 June 2020 at 12.30pm   |
| <b>Venue</b>         | Microsoft Teams & Kardi Munaintya Meeting Room, Ground Floor, 50 Flinders St, Adelaide   |
| <b>Members</b>       | Michael Lennon (Chair), Helen Dyer, Craig Holden, Allan Holmes, Sally Smith (Ex Officio) |
| <b>In Attendance</b> | Amanda Harfield, Alison Gill, Emma Williams (DPTI)                                       |
| <b>Presenters</b>    | DPTI Staff: Anita Allen, Amanda Harfield, Ray Partridge, Emma Williams                   |

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## 1. GENERAL BUSINESS

### 1.1. Welcome and Apologies

The Chair welcomed all in attendance to the meeting.

### 1.2. Declaration of Conflict of Interest / Gifts and Benefits

Helen Dyer declared a conflict of interest (due to having a client with interests in the locality) in relation to agenda item 2.1 Morphettville Racecourse DPA.

### 1.3. Action Register

The Commission noted the status of the Action items.

### 1.4. Chair's Report

The Commission noted the Chair's update.

### 1.5. SCAP Minutes and Confidential Minutes for Noting – 11 June 2020

The Commission noted the SCAP minutes and confidential minutes of the 11 June 2020 meeting.

## 2. CORRESPONDENCE

### 2.1. Morphettville Racecourse DPA

The Commission noted the correspondence.

## 3. MATTERS FOR ADVICE TO MINISTER

### 3.1. Davenport Street, Robe Development Plan Amendment submitted by the District Council of Robe for Approval – Advice to the Minister (confidential item)

This item was considered in confidence, and is included in the SPC Confidential Special Minutes dated 18 June 2020.

#### **4. MATTERS FOR DECISION**

##### **4.1. Phase 3 Planning and Design Code - Employment, Neighbourhood Zones and broad hectare dwellings (confidential item)**

This item was considered in confidence, and is included in the SPC Confidential Special Minutes dated 18 June 2020.

##### **4.2. Establishment of Building Fire Safety Committee for Out of Council Areas**

Amanda Harfield addressed the Commission on the report.

The Commission resolved to:

1. Write to the Chief Officer of the Country Fire Service as the relevant fire authority for Out-of-Council areas, seeking a representative for the Building Fire Safety Committee (BFSC) (Attachment A);
2. Approve in principle the draft Terms of Reference for the BFSC, as detailed in this item; and
3. Note that the department will approach further individuals who possess expertise in the area of fire safety and make a recommendation to the Commission.

#### **5. MATTERS FOR NOTING**

##### **5.1. Planning Reform Implementation Program Update (confidential item)**

This item was considered in confidence, and is included in the SPC Confidential Special Minutes dated 18 June 2020.

##### **5.2. SPC Communications and Engagement Report**

Emma Williams addressed the Commission on the report.

The Commission noted the SPC Communications and Engagement report.

#### **6. ANY OTHER BUSINESS**

##### **6.1. Staff Update**

Sally Smith advised that Amanda Harfield had handed in her resignation, with her last day being 26 June 2020. The Commission wanted to acknowledge and record its appreciation for the level of service and professionalism that Amanda provided to the Commission.

#### **7. MEETING FINALISATION**

##### **7.1. Meeting Evaluation**

Helen Dyer evaluated the meeting.



**7.2. Next Meeting**

Thursday 2 July 2020 at 9.30am via Microsoft Teams & Kardi Munaintya Meeting Rooms,  
Ground Floor, 50 Flinders St, Adelaide.

**7.3. Confirmation of Minutes and Confidential Minutes**

The Commission resolved that the Minutes and Confidential Minutes of this meeting held today be confirmed as a true and accurate record.

**7.4. Meeting close**

The Chair thanked all in attendance and declared the meeting closed at 3.34pm.

Confirmed 18/06/2020

A handwritten signature in cursive script that reads "Michael Lennon".

**Michael Lennon**  
Chair