



Minutes of Meeting

Meeting No. 32

Date	Thursday, 18 April 2019 at 9.30am
Venue	Kardi Munainty, Ground Floor 50 Flinders Street, Adelaide
Members	Michael Lennon (Chair), Helen Dyer, Craig Holden, Allan Holmes, Sally Smith (Ex Officio)
In Attendance	Jessie Surace, Wiebke Billows, Emma Williams (Governance Unit - DPTI)
Presenters	Anita Allen, David Lake, Tom Victory, Nadia Gencarelli, Jason Bailey (DPTI Staff)

1. GENERAL BUSINESS

1.1. Welcome and apologies

The Chair opened the meeting at 9:45am and noted Allan Holmes would arrive late (arrived at 10.10am).

Nil apologies.

1.2. Declaration of conflict of Interest/ Gifts and Benefits

Nil

1.3. Actions Register

The State Planning Commission (Commission) noted the status of the Action items.

1.4. Chair's Report

The Commission noted the Chair's verbal update on activities including highlights from a recent tour of Glasgow, Manchester and London hosted by the UDIA. Key highlights were:

- Innovation districts;
- Re-urbanisation of industrial areas;
- Master planning and adoptive reuse of buildings;
- Infrastructure provision;
- Games as a catalyst for renewal.

ACTIONS

1. Michael Lennon to draft and table a report to the Commission on the UDIA UK tour.



1.5. Members' Update

Members provided an update on engagement activities.

Craig Holden noted correspondence received from Mario Barone.

Craig Holden noted issues concerning balcony encroachments.

Craig Holden noted release of Campbelltown DPA on public consultation.

Craig Holden requested that the Commission establish a clear view on infill and DPAs, prior to first meeting.

Helen Dyer noted the need for master planning to be considered in the Regulations.

Allan Holmes noted the outcome of his meeting with Minister Spiers and the need to follow up on coastal and referral matters.

ACTIONS

2. Emma Williams and Michael Lennon to draft response to Mario Barone noting the Minister is also responding to correspondence on the same subject.
3. DPTI to provide the Commission with advice on policies and process surrounding balcony encroachments.
4. Commission to determine a proposed approach for the Infill Forum addressing DPAs and infill factors identified in the Commission workshop on 4 April 2019.
5. Michael Lennon and Allan Holmes to meet with Richard Dennis to clarify aspects of the planning system and planning referrals.

1.6. Ratification of Workshop actions – 4 April 2019

The Commission noted the actions from the workshop.

ACTIONS

6. Commission members to review workshop actions and provide updates to Emma Williams for collation and finalisation.
7. Emma Williams to prepare agenda and invitation for the proposed Infill Forums.

1.7. Confirmation of minutes

1.7.1.4 April 2019

The Minutes were confirmed as a true and accurate.

1.8. SCAP Minutes for noting

1.8.1.1 April 2019

The Commission noted the minutes.

1.8.2. 4 April 2019

The Commission noted the minutes.

1.8.3. 11 April 2019

The Commission noted the minutes.

2. CORRESPONDENCE

2.1. Tom Matthews Correspondence – Contributory items

The Commission noted the incoming and outgoing correspondence.

The Commission discussed the role it plays in the Heritage discussion, noting that its role is advisory to the Minister, setting the policy framework and monitoring progress.

3. MATTERS FOR ADVICE TO MINISTER

3.1. Proclamation of State Planning Regions

Anita Allen and David Lake addressed the Commission on the report.

The Commission asked for a series of dot points to be included in the letter to the Minister on issues around the tension between geographic and administrative structures.

The Commission noted the report.

The Commission resolved to:

- Advise the Minister of its support for the approach to proclaiming State Planning Regions as outlined in the Recommendations Report for Proclamation of State Planning Regions (provided in Commission papers).
- The Chair of the Commission will finalise the documentation.

ACTIONS

8. Wiebke Billows and Anita Allen to develop a standard set of wording to use when drafting recommendations to the Commission.

4. MATTERS FOR DECISION

4.1. Performance Indicators Scheme

Anita Allen and Tom Victory addressed the Commission on the report.

The Commission discussed the details and operational aspects of the proposed scheme including the scope and limitations of the inaugural version of the scheme. The Commission noted that the operation of the scheme is reliant on the capabilities of the ePlanning solution to collect the relevant data for analysis and reporting.

The Commission noted that the scope of the inaugural version of the scheme is focused solely on development assessment processes, and that future versions of the scheme may be expanded to cover other parts of the broader planning system.

The Commission requested the Department make the following amendments to the scheme document:

- Provide further clarification on the scope of the inaugural scheme as noted above.
- Provide further clarification that the scheme applies to all relevant authorities including the State Commission Assessment Panel.
- Refine the scope and wording of some of the proposed indicators.

Subject to the requested amendments being incorporated into the Performance Indicators scheme document and the overall format, layout and graphic design being finalised to the satisfaction of the Chair, the Commission resolved to:

- Recommend that the Minister approve that the amended Performance Indicators scheme be established for the purposes of Schedule 4 to the Planning, Development and Infrastructure Act 2016.

4.2. Heritage Development Plan Amendments

This item was considered in confidence, and is included in the SPC Confidential Minutes dated 18 April 2019.

5. MATTERS FOR NOTING

5.1. Phase 2 Planning And Design Code Update

This item was considered in confidence, and is included in the SPC Confidential Minutes dated 18 April 2019.

5.2. Ex-Officio Reports - January – March 2019

This item was considered in confidence, and is included in the SPC Confidential Minutes dated 18 April 2019.

5.3. SPC Communications and Engagement report

Emma Williams addressed the Commission on the report.

The Commission discussed:

- The Commission Overview on 'Neighbourhood Growth and Change' and potential for media briefings prior to release of associated heritage and character materials.
- The status of the 'Design in the Planning System' paper.



- The next set of elected member briefing sessions, scheduled for the 16th, 23rd and 30th May 2019 with the 30th May being livestreamed for regional councils. Alan Holmes is an apology for 16th May and Craig Holden is an apology for 23rd May.
- Options for capturing Commission member stakeholder meeting actions and outcomes.
- Craig Holden requested an agenda for the first Infill Forum.
- Ideas for the Commission's 'In Conversation with...' discussion panel at the PIA Conference on 14 June.

The Commission noted the report.

ACTIONS

19. Emma Williams to finalise 'Neighbourhood Growth and Change' overview.
20. Emma Williams to arrange meeting with Manuel Ortigosa, MD Opinion Media and Chair, Michael Lennon.
21. Craig Holden to review and finalise approval of 'Design in the Planning System' paper.
22. Emma Williams to create Commission Stakeholder Meeting pads to capture future actions.
23. Sally Smith to contact PIA to discuss possible variations to the program for upcoming conference.
24. Emma Williams to develop influencer program by reviewing and discussing current list of stakeholders and approach with each Commission member.

6. ANY OTHER BUSINESS

6.1. Commission approach to Reform Champion

The Commission discussed proposed individuals.

6.2. Commission Discussion – Council DPAs

The Commission discussed the item.

7. MEETING FINALISATION

7.1. Meeting Evaluation

Craig Holden evaluated the meeting, noting the value of the Ex-Officio reports and the resulting conversations. Craig also noted the work Jason Bailey and Anita's team are doing with the work with councils in transitioning councils to the code.

7.2. Next Meeting

Thursday 16 May 2019 at 9.30am at 50 Flinders Street, Adelaide.



7.3. Meeting close

The Chair thanked all in attendance and declared the meeting closed at 2:12 pm.

Confirmed as a true and accurate record:

A handwritten signature in cursive script that reads "Michael Lennon". A horizontal line is drawn underneath the signature.

Michael Lennon

Chair

23 May 2019