



# Minutes of Meeting

Meeting No. 185

<b>Date</b>	Thursday, 1 May 2025
<b>Venue</b>	9.02 Inparri Kuu Seminar Room, Level 9, 83 Pirie Street and Microsoft Teams
<b>Members</b>	Craig Holden (Chair), Stephanie Johnston, John Stimson, David O'Loughlin, Lisa Teburea and Marc Voortman (Ex Officio)
<b>Apologies</b>	Nil
<b>PLUS Staff</b>	Kate Southcott, Ameya Sawant, Simon Channon, Nadia Gencarelli, Amy Barratt, Chelsea Spangler, Jason Bailey, Rhiannon Hardy, Jessica Koop, Alysse Farnan, Tom Victory

## 1 GENERAL BUSINESS

### 1.1 Acknowledgement of Country

The Chair acknowledged the traditional custodians of the land on which the Commission meets, and paid respect to Elders past, present and emerging.

### 1.2 Welcome and Apologies

The Chair welcomed all in attendance to the meeting.

### 1.3 Declaration of Conflict of Interest / Gifts and Benefits

Craig Holden confirmed a previously declared conflict of interest in relation to Item 5.1 Site Contamination Development Assessment Scheme – Practice Direction 14 Amendments and will leave the meeting when this item is discussed.

### 1.4 Chair's Report

The Commission resolved to:

- 1) Approve the designation of this item as Not Confidential (Release Immediately).
- 2) Note the Chair's report as read.

### 1.5 Member Updates

The Commission noted the Member updates.

### 1.6 SPC Confidential Minutes for Adoption – 17 April 2025

The Commission formally adopted the SPC Confidential Minutes of the 17 April 2025 meeting.

### 1.7 Code Amendment Initiation Advice

The Commission noted the Code Amendment Initiation Advice.

## 1.8 Register of SCAP Appeals

The Commission noted the Register of SCAP Appeals.

## 2 CORRESPONDENCE

Nil

## 3 ADDITIONAL RESOURCES

Nil

## 4 MATTERS FOR ADVICE TO MINISTER

### 4.1 Code Amendment Initiation Advice to the Minister for Planning – Proposal to Initiate the Port Stanvac Mixed Use Code Amendment

This item was considered in confidence and is included in the Commission's confidential minutes of the 1 May 2025 meeting.

## 5 MATTERS FOR DECISION

### 5.1 Site Contamination Development Assessment Scheme - Practice Direction 14 Amendments

Craig Holden left the meeting.

In the absence of the Chair, Commission members present appointed Lisa Teburea to Chair this Item.

This item was considered in confidence and is included in the Commission's confidential minutes of the 1 May 2025 meeting.

Craig Holden returned to the meeting.

### 5.2 Proposed Amendments to the Assessment Panel Member Code of Conduct and state Planning Commission Code of Conduct

Jessica Koop and Alysse Farnan addressed the Commission.

The Commission resolved to:

- 1) Approve the designation of this item as Not Confidential (Release Immediately).
- 2) Note the letter from the Minister for Planning dated 9 April 2025 providing an overview of responses received from Accredited Professionals and Assessment Managers during the consultation period and extending the consultation period for the Commission to provide feedback of proposed amendments to the State Planning Commission Code of Conduct and the Assessment Panel Member Code of Conduct (**Appendix F**).
- 3) Approve and authorise the Chair of the Commission to sign the draft letter to the Minister for Planning (**Attachment 1**).
- 4) Authorise the Chair of the Commission to make any minor and technical amendments to the letter as required.

**5.3 Minor Variations Practice Direction 19 for approval**

This item was considered in confidence and is included in the Commission's confidential minutes of the 1 May 2025 meeting.

**6 MATTERS FOR NOTING**

Nil

**7 OTHER BUSINESS**

**7.1 Presentation 1: Automated Decision Project**

Ameya Sawant and Simon Channon addressed the Commission.

The Commission noted the presentation and discussion.

**8 MEETING FINALISATION**

**8.1 Next Meeting**

Thursday, 8 May 2025.

**8.2 Confirmation of Minutes and Confidential Minutes**

The Commission resolved that the Confidential Minutes of the meeting held today, 1 May 2025, be confirmed as a true and accurate record.

**8.3 Meeting Close**

The Chair thanked all in attendance and declared the meeting closed at 1:57pm.

Confirmed 1/05/2025



**Craig Holden**  
Chair

Confirmed 1/05/2025



**Lisa Teburea**  
Acting Chair, Item 5.1