

# Minutes of Meeting

Meeting No. 16

<b>Date</b>	Thursday, 3 May 2018 at 9.30am
<b>Venue</b>	Dr Paul Hughes Room, Level 5, 50 Flinders Street, Adelaide
<b>Members</b>	Tim Anderson QC (Chair), Fairlie Delbridge, Janet Finlay, Sally Smith (Ex Officio)
<b>In Attendance</b>	Dannie Mansour (Governance Unit - DPTI)
<b>Apologies</b>	Allan Holmes, Matt Davis and Michael Lennon
<b>Presenters</b>	Anita Allen / David Lake Wayne Hutchinson / Andrew Humby

## 1. GENERAL BUSINESS

### 1.1 Welcome and Apologies

Allan Holmes, Matt Davis and Michael Lennon

### 1.2 Declaration of Conflicts of Interests / Gifts & Benefits

N/A

### 1.3 Chair's Report (verbal)

The Chair discussed the following with commission members:

- SCAP Review  
interview meetings complete
  - Met with Melissa Ballantyne 17 April
  - draft report for discussion with Michael and Allan next week

Fairlie volunteered to write a positive narrative about what DAC/SCAP has enabled in Adelaide based on statistics provided by Sally.

- Attended PIA State Conference on 23 March 2018
- Minister Stephan Knoll meeting – 12 April
- Diligent for Boards iPad demo – 18 April
  - Demo from Diligent will be in the next workshop 10 May – to proceed
- Dinner invitation from Lord Mayor Martin Haese regarding City of Adelaide heritage buildings – 2 May 2018.

- Guest speaker Donovan Rypkema (City of Adelaide heritage buildings)
- Other notable attendees included the Minister for Environment – David Speirs and the Member for Adelaide – Rachel Sanderson
- Communications and Engagement - currently interviewing for Communications specialists
- On the Couch Session – Commission members on 7 June 2018 with DPTI planning and development staff. Future sessions to be targeted information sessions with the Commission.
- Kangaroo Island Visit – invited by Commissioner for Kangaroo Island, Ms Wendy Campagna. Site visits included the Deep Water Port and Golf Course.
- Commission Budget – the Chair and Janet to draft a budget for next financial year.

## **ACTION**

Sally to provide Fairlie with some statistics to enable Fairlie to draft positive narrative around what DAC/SCAP has enabled in Adelaide.

### 1.4 Members Update (Verbal)

- Janet was impressed with the DPTI newsletter and new planning and development graphic. Sally Smith advised the new graphic will be included on blinds in the ground floor meeting room.
- Fairlie raised the State Planning Policies and Theme papers and member involvement/contribution. Members discussed that each of them will have varying degrees of input depending on their area of expertise.

Sally advised that members should be liaising with the networks and trusted colleagues for feedback and input.

### 1.5 Ex Officio's Report (Quarterly)

#### **DISCUSSION**

Commission members discussed how the reports are helpful for members.

There was discussion around SCAP Minutes and the detail the Commission would like to see.

The Commission discussed their Strategic Plan and the need to create a performance measurement system that includes:

- Levels of stakeholder confidence, established through a benchmark survey.
- Percentage of Planning Policies updated.
- Time taken for assessment decisions at state, local and regional levels.

It was agreed the percentage of Planning Policies updated can be deferred as this will be undertaken with development of the Code. The survey of stakeholder confidence referred to in the Strategic Plan needs consideration by the Communications person soon to be engaged by the Commission. Sally and members discussed the need for the survey to be contained and also meet the needs of the Community Engagement Charter.

Sally agreed to provide the Commission with some KPIs for consideration.

Commission members expressed an interest in attending a Design Review Meeting in an observer capacity.

#### **ACTION**

- Sally to provide the Commission with KPIs for performance evaluation.
- Dannie to inform members of upcoming design review meetings.

#### 1.6 Confirmation of Minutes from previous meeting

Minutes confirmed.

#### **2. CONFIDENTIAL MATTERS**

Refer Confidential Minutes

#### **3. STRATEGIC MATTERS**

Nil

#### **4. MATTERS FOR ADVICE TO MINISTER**

Nil

#### **5. MATTERS FOR DECISION**

##### 5.1 Adelaide International Bird Sanctuary National Park-Winaityinaityi Pangkara Draft Management Plan.

#### **DISCUSSION**

Wayne Hutchinson (Manager, Development Assessment and Building) provided a brief presentation to Commission members on the item.

Commission members wanted to ensure the Minister for Planning is kept informed.

#### **DECISION**

The Commission noted the report as read.

The Commission resolved:

1. That the draft Management Plan for the Adelaide International Bird Sanctuary National Park-Winaityinaityi Pangkara prepared by DEW is generally consistent with the:
  - a. Principles and policies of the 30-Year Plan for Greater Adelaide 2017 Update (The Plan).
  - b. Provisions of the Land Not Within a Council Area (Metropolitan) (consolidated 5 May 2016), Salisbury Council (consolidated 15 December 2016), Mallala Council (consolidated 20 February 2018) and Playford Council (consolidated 27 June 2017) Development Plans.
2. To write to the Department for Environment and Water (DEW) pursuant to Section 38(2a)(a) of the *National Parks and Wildlife Act 1972*, advising that the draft Management Plan prepared by DEW is

suitable for public consultation and generally consistent with the the messages and policies of the The 30-Year Plan for Greater Adelaide-2017 update and the Land Not Within a Council Area (Metropolitan), Salisbury Council, Adelaide Plains Council and Playford Council Development Plans.

3. To convey to DEW that there are a number of areas adjacent to the current and future Sanctuary areas, including the Dry Creek Salt Fields, Buckland Park and a number of current and former mining leases areas, where future large scale development could potentially impact the Sanctuary and should be considered in the Draft Management Plan.
4. To delegate authority to the Chair to finalise and endorse the letter to the Department of Environment and Water.
5. The Chair to provide the Minister for Planning with a copy of the letter to Department of Environment and Water.

## **6. MATTERS FOR NOTING**

### **6.2 Joint Planning Arrangements**

The Commission noted the paper as read.

#### **DISCUSSION**

Anita Allen and David Lake provided a brief outline of the status of joint planning arrangements including the following:

- DPTI excited by response received.
- Eight council groups were originally involved with council six groups moving through a business case exercise.
- The involved council groups are convening on the 18 May to discuss and provide feedback.
- A planning agreement has been drafted. Governance and legal issues arising from the agreement are being worked through with Norman Waterhouse Lawyers and the Crown Solicitor.
- The Commission's role in joint planning arrangements is providing advice to Minister on planning agreements.
- The first joint planning agreement is expected in early 2019.
- Councils are concerned with costs for preparation of Regional Plans. David Lake advised that that Jeff Tate Consulting is working on guidelines for the preparation of Regional Plans, and the need to consider cost implications has been recognised.

### **6.3 Building Committee Minutes**

1. The Committee noted the minutes of the building Committee dated 15/12/17.
2. The Commission requested copies of Building Committee Agendas and Minutes.

#### **DISCUSSION**

Discussion occurred between the Committee and Wayne Hutchinson relating to the current state of Building code compliance within the Industry and work being undertaken within the DPTI building Unit to address current priorities. Wayne specifically noted:

- The current high priority being placed on addressing the risks presented by Aluminium Composite Panel Cladding (ACP) both at a local and national level
- The recent Building Ministers Forum (BMF) attended by Min Knoll
- An internal operational review being undertaken for the DPTI building unit

It was noted that a review of the Building committee work program was to be considered and decided that consideration of that commitment would be deferred to late 2018 to allow for:

- Finalisation of the operational review to inform work program
- Input from the BMF, once minutes from the most recent BMF were released
- Undertaking a Commission led workshop (nominally scheduled for June 21<sup>st</sup>)

#### **ACTION**

The Commission to undertake a workshop on Building Policy.

### **7. CORRESPONDENCE**

#### 7.1 Letter from the Chair to Mayor of West Torrens

The correspondence was noted by the Commission.

#### 7.2 Letter from Chair to Minister Knoll

The correspondence was noted by the Commission.

### **8. OTHER BUSINESS**

#### 8.1 Action List

The Commission noted the Action List.

### **9. OTHER BUSINESS DISCUSSION**

#### **Council Profiles**

Sally discussed the information DPTI has on council profiles should commission members wish to consider this information.

#### **Precinct Planning Process**

Commission members sought some clarification from Sally Smith on the precinct planning process. Sally explained that as yet no-one has undertaken a precinct planning approach. DPTI would welcome, work closely with and be extremely supportive of a precinct planning approach.

Sally committed to providing members with information around the steps taken and timing of a precinct planning process.

#### **City of Onkaparinga**

City of Onkaparinga have expressed interest to undertake a workshop with the Commission on how growth occurs in their area.

**10. NEXT MEETING**

10 May 2018 – Secondary (Workshop) Meeting

**11. MEETING CLOSE**

Meeting closed at 12:19pm

Confirmed as a true and accurate record:

A handwritten signature in black ink, appearing to read 'Tim Anderson', written in a cursive style.

**Tim Anderson QC**

Chair

24 May 2018