

Minutes of Meeting

Meeting No. 21

Date	20 September 2018 at 9:00am
Venue	Kardi Munainty, Ground Floor Meeting Room, 50 Flinders Street, Adelaide
Members	Tim Anderson QC (Chair), Matt Davis, Fairlie Delbridge, Janet Finlay, Allan Holmes Michael Lennon, Sally Smith (Ex Officio)
In Attendance	Jessie Surace (Governance Unit, DPTI)
Presenters	Anita Allen, Jason Bailey, Alex Mackenzie (Planning Reform, DPTI)

1. GENERAL BUSINESS

1.1 Welcome and Apologies

Nil

1.2 Declaration of Conflicts of Interests / Gifts & Benefits

Nil

1.3 Chair's Report

DISCUSSION

The Chair presented his report to the Commission.

DECISION

The commission notes the report.

ACTION

1. Commission members to send through to chair any items they would like on the agenda for the Minister's meeting

1.4 Members' Update

The members provided an update on engagement activities.

1.5 Confirmation of Minutes from previous meeting

- 1.5.1 30 August 2018

DECISION

Minutes are confirmed as true and accurate

1.6 Confirmation of Out of Session noting/endorsement

1.6.1 03 September 2018

DECISION

Commission confirms out of session noting of items 5.1 and 5.2.

1.7 C Correspondence

2. STRATEGIC MATTERS

Nil

3. MATTERS FOR ADVICE TO MINISTER

Nil

4. MATTERS FOR NOTING

4.1 C - SCAP Update

The Commission considered this item in confidence.

5. MATTERS FOR DECISION

5.1 Planning and Design Code implementation strategy, formal Initiation and update

DISCUSSION

Alex Mackenzie and Jason Bailey provided the Commission with a brief explanation of the requirements of the Commission under the Act to initiate the preparation of the Planning and Design Code.

DECISION

The Commission resolves to formally initiate preparation of the Planning and Design Code pursuant to Section 73 of the *Planning, Development and Infrastructure Act 2016*.

ACTIONS

5.2 C - Draft Communications Plan

The Commission considered this item in confidence.

5.3 C - SCAP Review

The Commission considered this item in confidence.

(Fairlie Delbridge departed the meeting at 1:15pm)

5.4 Annual Report

DISCUSSION

Wayne Hutchinson presented the Annual report to the Commission for review.

DECISION

The State Planning Commission:

- Refers to the paper circulated out of session on 3 September 2018 as Item 4.1;
- Notes the revised draft State Planning Commission Annual Report;
- Notes that the revised draft Annual Report includes unaudited financial statements; and
- Endorses the Chair to certify the audited financial statements following receipt and sign and provide a copy of the final 2018 Annual Report to the Minister for Planning on or before 30th September 2018.

6. OTHER BUSINESS

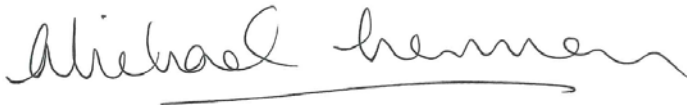
7. NEXT MEETING

4th October 2018

8. MEETING CLOSE

The Chair thanked all in attendance and declared the meeting closed at 2:20 pm.

Confirmed as a true and accurate record:

A handwritten signature in black ink that reads "Michael Lennon". The signature is written in a cursive style and is underlined with a single horizontal line.

Michael Lennon per Commission endorsement at meeting on 17 January 2019.