



# Minutes of Meeting

Meeting No. 28

<b>Date</b>	Thursday 21 February 2019 at 9.30am
<b>Venue</b>	Kardi Munainty, Ground Floor 50 Flinders Street, Adelaide
<b>Members</b>	Michael Lennon (Chair), Helen Dyer, Craig Holden, Allan Holmes, Sally Smith (Ex Officio)
<b>In Attendance</b>	Wiebke Billows, Jessie Surace, Emma Williams (DPTI)
<b>Presenters</b>	Anita Allen, Mike Burdett (DPTI)
<b>Guests</b>	Simone Fogarty (SCAP Presiding Member)

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## 1. GENERAL BUSINESS

### 1.1. Welcome and apologies

The Chair opened the meeting at 9:40 am.

The Commission noted Allan Holmes as an apology for a portion of the meeting and that items would be interposed to support his attendance for decision items.

### 1.2. Declaration of conflict of Interest/ Gifts and Benefits

Helen Dyer provided the Commission with a written update on potential conflicts of interest.

Helen Dyer informed the Commission of two matters for disclosure in relation to SCAP minutes for noting by the Commission.

### 1.3. Actions Register

The State Planning Commission (Commission) noted the status of the Action items.

The Commission confirmed the updated action for item 5.3C from 8/11/2019 - James Levinson to be invited to provide an update on the Inspection Policy work to Michael Lennon, Mike Burdett and Gavin Leydon.

In relation to Action item 6.1 (#3) from 31/01/2019, Helen Dyer and Craig Holden met with Sally Smith to discuss next steps. A preliminary workshop with the Commission will be organised followed by a workshop with key practitioners with the aim of providing attendees with a list of key issues and proposed “deemed to satisfy” solutions to be worked through during the workshop.

The Commission discussed the potential for an infill committee to be established as a part of this work.



**ACTION**

1. Sally Smith, Helen Dyer and Craig Holden to table a proposed composition and Terms of Reference for an infill committee at the next Commission meeting.

**1.4. Chair's Report**

The Commission noted the Chair's update.

**ACTION**

2. Renewal SA (Mark Devine) and Onkaparinga Council administrative representatives to be invited to meet with the Commission to discuss a coordinated approach to land supply in the south.
3. Chris Rudd to be invited to address the Commission on the preliminary work to inform new population projections.
4. The Commission requested data on infill opportunities in the southern areas including known demand and 10 year forecast on vacant land.

**1.5. Members' Update**

Members provided an update on engagement activities.

Helen Dyer noted discussions with City of West Torrens (CWT) representatives following the Commission's CEO and Mayor briefing on 14 February 2019 and CWT request that the Commission attend a formal meeting of council and provide a deputation.

The Commission discussed requests from other Council representatives and requests for presentations at Council meetings.

Craig Holden met with Tim Johnson from City of Mitcham about water sensitive design.

**ACTION**

5. DPTI to schedule a staff information session with Tim Johnson.
6. Michael Lennon to send letter of thanks to Mayors re attendances to the CEO and Mayor briefings.

**1.6. Confirmation of minutes**

31 January 2019

The Minutes as amended were confirmed as a true and accurate record.

**1.7. SCAP Minutes for noting**

The Commission noted the minutes.



## **2. CORRESPONDENCE**

### **2.1. Response to Hon. Mark Parnell, MLC**

The Commission noted the incoming and outgoing correspondence and agreed to monitor the impact on SCAP operations.

### **2.2. Response to Tom Matthews, Community Alliance SA**

The Commission noted the incoming and outgoing correspondence.

## **3. MATTERS FOR ADVICE TO MINISTER**

NIL

## **4. MATTERS FOR DECISION**

and

## **5. MATTER FOR NOTING**

### **5.3. Ex Officio Report**

The Commission noted the Ex-Officio reports as read.

Allan Holmes joined the Commission meeting at 11:38am.

### **4.2. SCAP Practice and Operating Directions**

Allan Holmes addressed the Commission on the report and provided the background on the paper and approach following the SCAP review from last year.

The Commission noted the latest draft of the State Commission Assessment Panel (SCAP) Practice and Operating Directions and that it was broadly happy with the draft document. The Commission resolved to defer its decision to the next meeting pending further work on the document by Allan Holmes and SCAP Presiding Member Simone Fogarty on 22 February 2019.

The Commission noted that following the finalisation of the SCAP Practice and Operating Directions, the SCAP will produce an additional public document for release at a later stage.

### **5.1. SCAP Update**

Simone Fogarty provided a verbal update to the Commission.

The Commission noted SCAP's intention to hold 3 separate targeted forums with key stakeholders – Local governments, agencies and applicants – which all SCAP panel members will be invited to attend.

The Forums are intended to assist stakeholders' understanding of the public environment and responding to issues raised.

Helen Dyer absented herself from this item.

#### **4.3. SCAP Appointments**

Wiebke Billows addressed the Commission on the report.

The Commission requested that Wiebke Billows verify the Commission's authority to make the appointments and noted that the DPC Remuneration Framework had broadly been applied to the proposed remuneration.

The Commission resolved to:

- Appoint Helen Dyer and David O'Loughlin to the State Commission Assessment Panel (SCAP) on a short term basis for the purpose of finalising the part-heard Crystal Brook Energy Park crown development application; and
- Endorse payment to David O'Loughlin at the rate of \$66.50 per hour of meeting preparation time and SCAP meeting attendance time.

#### **4.1. Heritage and Character in the new Planning and Design Code**

Anita Allen addressed the Commission on the report.

The Commission requested minor changes to the Heritage and Character approach.

The Commission resolved to:

- Endorse the policy approach outlined in this report including various suggestions made to the draft, for the purpose of consultation with key stakeholders and the community.
- Note the Department will engage experts to support the preparation of neighbourhood typologies to be reflected in zoning within the Planning and Design Code.
- The University of Adelaide to continue to develop the People and Neighbourhoods Policy Discussion Paper, for release at a later date, given the extensive engagement currently underway to support the new system.

#### **ACTION**

7. Michael Lennon and Anita Allen to arrange meeting with Keith Conlon from the SA Heritage Council to discuss proposed heritage approach.
8. Michael Lennon and Anita Allen to arrange meeting with Tom Matthews to discuss proposed heritage approach.

#### **5.4. Building Compliance Update**



Mike Burdett provided a verbal update to the Commission and noted:

- The release of the National Construction Code, a significant milestone.
- The outcomes of the Building Minister's Forum held in Hobart on 8<sup>th</sup> February 2019.

#### **5.2. SPC Communications and Engagement report**

The Commission noted the report as read.

#### **6. ANY OTHER BUSINESS**

#### **7. MEETING FINALISATION**

##### **7.1. Meeting Evaluation**

Craig Holden provided positive feedback on the content of the conversation around growth and land supply and SCAP update and also acknowledged the Heritage and Character work by Anita Allen and DPTI team.

##### **7.2. NEXT MEETING**

7 March 2019 at 9.30am at 50 Flinders Street, Adelaide.

##### **7.3. Meeting close**

The Chair thanked all in attendance and declared the meeting closed at 2.19 pm.

Confirmed as a true and accurate record:

A handwritten signature in black ink that reads "Michael Lennon". The signature is written in a cursive style and is underlined with a single horizontal line.

**Michael Lennon**

Chair

7 March 2019